**Nominations for the Offices of IHEU Vice Presidents**

Nominations are invited for the offices of two IHEU Vice Presidents. At the end of the terms of President Sonja Eggerickx and Treasurer Roar Johnsen, both positions are due for elections at IHEU’s General Assembly meeting in Manila, Philippines in May 2015.

Member Organisations may nominate individual supporters of IHEU or individual members of Member Organisations, using the appropriate nomination paper attached to this notice.

The following information is provided to enable nominees to have background information on the roles.

* The Executive Committee is responsible for managing the IHEU in accordance with the policy and directives of the General Assembly.
* The President, the four-Vice Presidents and the Treasurer constitute the Executive Committee and shall be Directors or Trustees of IHEU, together with the Executive Director and the Operations Director who are non-voting members of the Committee.
* The term of office of the Executive Committee members is three years. One third of the elected Executive Committee members retires at each General Assembly, those longest in office retiring first, but are eligible for re-election.
* The Executive Committee meets at least four times a year to deal with current business, either in person or in a telephone conference. Business may also be transacted by correspondence or by E Mail.
* While the IHEU’s present budget does not permit reimbursement of real expenses of Executive Committee Members, a modest beginning has been made towards this *long term* objective through the payment of the cheapest direct return travel fare to the IHEU’s Annual General Assembly meeting (excluding stay expenses).
* Nominees are required to submit a statement in support of their candidature – maximum 250 words. This statement will be circulated to the IHEU General Assembly.
* IHEU’s General Assembly meeting in Kampala in 2004 desired that Member Organisations ensure that their nominees are familiar with the work and activities of IHEU, and that the candidates are familiar also with the procedures of the IHEU’s General Assembly through past attendance and participation. Candidates are expected to be present at the GA where their election is to take place.

**The attached Nomination paper and the supporting Statement must be returned by email to the IHEU Headquarters office in London 45 days before the date of GA (i.e. 14 April 2015)** [**office@iheu.org**](mailto:office@iheu.org)

**Nomination for the Office of IHEU Vice President**

**Election at IHEU’s GA in Manila, Saturday 30 May 2015**

**Candidate**

**Name ……………………………………………………………………………………………………………………………………………,**

**Address …………………………………………………………………………………………………………………………………………**

**……………………………………………………………………………………………………………………………………………………….**

**E Mail ……………………………………………………………………………………………………………………………………………**

**Tel No: (with Country and City Codes)……………………………………………………………………………………………**

**Fax No: (with Country and City Codes ……………………………………………………………………………………………**

**Please tick:**

**……………I am an individual supporter of IHEU**

**…………... I am a member of………………………………………………………, an IHEU Member Organisation**

**I agree to my name being put forward as a candidate for the office of Vice President of the IHEU.**

**Signature ………………………………………………………… Date ………………… Place …………………………**

**Nominated by**

**Name of IHEU Member Organisation …………………………………………………………………………………………..**

**Address ………………………………………………………………………………………………………………………………………..**

**Name and Position of person making the nomination …………………………………………………………………..**

**E Mail …………………………………………….…Telephone (with country code) …………………………………………**

**🞏 Our MO Dues payments to IHEU are up-to-date.**

**Signature ……………………………………………………………………….**

**The candidate is invited to submit a separate typed statement (max. 250 words) in support of his/her candidature. This statement will be circulated to the GA. Form and statement to reach IHEU Headquarters on or before Monday 14 April 2015. *Please send by email to*** [***office@iheu.org***](mailto:office@iheu.org)