**Nominations to IHEU Executive Committee**

IHEU is seeking new Trustees to join the Executive Committee. We especially want nominations from regions which have been traditionally under-represented, such as Africa, Asia and South America (financial support will be available to help with travel expenses).

Elections will take place at IHEU’s General Assembly meeting in Valletta, Malta on 22nd May 2016.

Only fully paid-up Member Organizations may nominate candidates, and the person being nominated must support the aims of IHEU.

The following information is provided to help candidates and those making nominations.

* The Executive Committee is responsible for ensuring that IHEU is managed in accordance with the policy and directives of the General Assembly.
* The term of office of Executive Committee members is three years. One third of the elected Executive Committee members retires at each General Assembly, but are eligible for re-election.
* The Executive Committee meets at least four times a year to deal with current business, either in person or in a telephone conference call. Business may also be transacted by correspondence or by email.

Nominees are required to submit a statement in support of their candidature (maximum 250 words). This statement will be circulated to the IHEU General Assembly.

Member Organizations should ensure that candidates are familiar with the work and activities of IHEU, and with the procedures of IHEU’s General Assembly through past attendance and participation. Candidates are expected to be present at the General Assembly where their election is to take place.

**The attached Nomination Form and the Supporting Statement must be returned by email to the IHEU office in London by 7th April 2016. Please email** [**office@iheu.org**](mailto:office@iheu.org)

**Nomination for IHEU Executive Committee**

**Election at IHEU’s General Assembly in Malta, Sunday 22nd May 2016**

**Candidate:**

**Name …………………………………………………………………………………………………………….………..………………………**

**Address ……………………………………………………………………………………………………………………………………………**

**……………………………………………………………………………………………………………………………….………………………….**

**Email ……………………………………………………………………………………………………………………..…………………………**

**Telephone Number: (with Country and City Codes)………………………………………………………………………………**

**I am a member of………………………………..……………………………………………………….…..……………………..**

**(IHEU Member Organization)**

**OR: I am an individual supporter of IHEU ………………………..**

**I agree to my name being put forward as a candidate for the Executive Committee of the IHEU.**

**Signature …………………………….……………………………..…… Date ……….………….……**

**Nominated by:**

**Name of IHEU Member Organization …………………………………………………………..…………………………………..**

**Address ………………………………………………………………………………………………………….………………………………..**

**Name of person making the nomination …………………………..……………………………………………………………..**

**Position in Member Organization …………………………………………………………………………………………………….**

**Email …………………………………………….…Telephone (with country code) …………………………………………**

**Signature ………………………………………………………………………. Date ………………………………………….**

**The candidate is asked to submit a separate typed statement (maximum 250 words) in support of her/his candidature. This statement will be circulated to the General Assembly. This form and the statement must reach IHEU office on or before 7th April 2016. *Please send by email to*** [***office@iheu.org***](mailto:office@iheu.org)